



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

J.R. "JOEY" HOPKINS
SECRETARY

August 15, 2024

CONTRACT: PR8355
WBS ELEMENT: VARIOUS
COUNTY: DIVISIONWIDE
ROUTE: VARIOUS
DESCRIPTION: ON-CALL ANNUAL NEEDS FOR PLANTING AND EROSION CONTROL

TO: Perspective Bidders

Pre-Bid Meeting Notes

A Pre Bid meeting was held for the above referenced project on August 13, 2024 at 2:00 pm in the Division 2 MOST Training Room. Those in attendance are on the attached sign in sheet.

Ms. Moore began the meeting with reviewing the proposal. Items that were highlighted were;

- Instructions to Bidders
- Interested Parties List is not required
- No Bonds are required
- Non-Exclusive Contract so there can be more than one award made. If more than one award is made, the low bid for the work order will get the right of first refusal on work requests. If they cannot perform the work, it will be assigned to the next lowest bidder.
- Date of Availability (DOA) October 1, 2024 and Date of Completion (DOC) September 30, 2025. Upon mutual agreement, the contract can be renewed for 2 additional years.
- Liquidated Damages are \$300.00 per calendar day. The completion day will be 5 calendar days for stabilizing seeding and 7 calendar days for turf maintenance. An addendum will be issued to revise ICT #2
- No Major or Specialty Items are included in this contract.
- No MBE or WBE Goals are required for this contract.
- Review of the Bid Form

- SSP-2 is the NCDOT General Seed Specification for Seed Quality. Seed samples shall be sampled and tested by the NC Department of Agriculture and Consumer Services, Seed Testing Lab. The certification should be turned in to the Engineer.
- NCDOT approved seed is available through many suppliers.
- TC-1 is the Traffic Control Specification. Advance warning signs are required and are included in the traffic control line items. Safety vests are required by everyone on the site.
- Mobilization is paid once for each county per work order.
- Page EC-4 has the information for the crimping and mulching with straw tack.
- There are separate line items for Sod Seeding and Sod Seeding with Centipede.
- Anything Seeded and mulched will require fertilizing.
- Hydro mulching is an allowed alternative.
- A Work Zone Installer is required to be on site. Please see page 11-4 of the 2024 Standard Specifications.
- Any additional questions shall be submitted by email to mmoore@ncdot.gov by 5:00 pm on Wednesday, August 21, 2024. An addendum will be issued by Friday, August 23, 2024.

Sincerely,

DocuSigned by:
Mary Voelker Moore
714C11DCCCEBC4C6...

Mary Voelker Moore, PE
Division Contract Engineer

cc: Mr. Danny Koonce
Mr. Vann Sparrow
Mr. Greg Rayburn
Ms. Heather Lane

| Name | Company Name and Address | Phone | Email |
|-----------------|--|--------------|--|
| WAYNE TAYLOR | 2303 SOUTHERN DR, DURHAM NC 27703 Ksmith & company LLC | 618.203.7158 | Kksmith34@gmail.com |
| Jonathan Sawyer | Sadler Landscaping, LLC 8122 NC Hwy 32 South Plymouth, NC 27962 | 252-927-0020 | Jonathan.Sawyer@Sadler-landscaping.com |
| VANN SPARROW | NCDOT DIV 2 RBU | 252-439-2939 | vsparrow@ncdot.gov |
| Mary Moore | NCDOT Project Dev | 252-439-2828 | mumoore@ncdot.gov |
| Danny Koonce | NCDOT | 252-560-5249 | dtkoonce@ncdot.gov |
| Greg Rayburn | NCDOT | 252-531-8495 | gsrayburn@ncdot.gov |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |